

PLEASANT VALLEY SCHOOL DISTRICT  
Brodheads ville, Pennsylvania 18322

**BOARD OF EDUCATION**

District Administrative/Curriculum Center – **8:00 p.m.**

**February 9, 2012**

**A G E N D A**

**1.0 CALL TO ORDER:** Ms. Susan Kresge, President

1.1 Pledge of Allegiance

1.2 Moment of Silence

1.3 Welcome to those in attendance

1.4 Roll Call: Ms. Linda Zeliznik, School Board Recorder

1.5 Notification of Executive Session

1.5.1 February 9, 2012: **Personnel** – Employee issues including, but not limited to, performance and/or discipline; and **Legal Issues**.

1.5.2 January 26, 2012 (Following the Meeting): **Personnel** – Employee issues including, but not limited to, performance and/or discipline; and **Legal Issues**.

1.6 Meeting Procedures – Please read attached cover sheet

1.7 Presentations

1.7.1 Mid-year Intensive Kindergarten Report – Ms. Geary and Mr. Krebs

1.8 Pleasant Valley Citizens

1.9 Other

**2.0 SECRETARY’S REPORT** – Ms. Linda Zeliznik, School Board Recorder

2.1 Request for approval of the minutes of the meeting held January 26, 2012 (pages 7-20)

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**3.0 TREASURER’S REPORT – Mr. H. Charles Hoffman (pages 21-40)**

- 3.1 Request for approval:
  - 3.1.1 Accounts Payable 1/1/12 – 1/31/12 (Manual Checks) (page 21)
  - 3.1.2 Accounts Payable 2/1/12 – 2/9/12 (pages 22-25)
  - 3.1.3 Trial Balance/Financial Statement (pages 26-32)
  - 3.1.4 Asset Cost Summary (page 33)
  - 3.1.5 Condensed Board Summary/Expenditures-Revenues (pages 34-40)

**4.0 OLD BUSINESS**

- 4.1 Solicitor – Mr. Daniel Corveleyn/Mr. Gerard Geiger
- 4.2 Other

**5.0 NEW BUSINESS**

- 5.1 Monroe Career & Technical Institute – Mr. Dominick Sacci
- 5.2 Colonial IU #20 – Mr. Thomas Murphy
- 5.3 PSBA Liaison Report – Ms. Susan Kresge
- 5.4 Student Representative – No Report.

**6.0 ADMINISTRATIVE REPORTS/REQUESTS: DR. DOUGLAS C. ARNOLD**

- 6.1 Enrollment
  - 6.2 Policy Revisions (pages 41-93)
    - 6.2.1 **For Approval**
      - 6.2.1.1 No. 201. Admission of Beginning Students
      - 6.2.1.2 No. 302. Employment of Superintendent/Associate Superintendent/Assistant Superintendent
      - 6.2.1.3 No. 303. Employment of Administrators
      - 6.2.1.4 No. 309. Assignment and Transfer
      - 6.2.1.5 No. 317. Conduct/Disciplinary Procedures
      - 6.2.1.6 No. 404. Employment of Professional Employees
      - 6.2.1.7 No. 405. Employment of Substitute Professional Employees;
      - 6.2.1.8 No. 406. Employment of Summer School Staff
      - 6.2.1.9 No. 407. Student Teachers/PDS Students/Interns/Student Observers.
      - 6.2.1.10 No. 409. Assignment and Transfer
      - 6.2.1.11 No. 417. Conduct/Disciplinary Procedures
      - 6.2.1.12 No. 504. Employment of Classified Employees
      - 6.2.1.13 No. 505. Employment of Substitute and Short-Term Employees
      - 6.2.1.14 No. 509. Assignment and Transfer
      - 6.2.1.15 No. 517. Conduct/Disciplinary Procedures
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- 6.2.1.16 No. 818. Contracted Services
- 6.2.1.17 No. 916. School Volunteers.

**6.2.2 Second Reading**

- 6.2.2.1 No. 007. Distribution
- 6.2.2.2 No. 109.1. Resource Materials-Challenges/Reconsideration
- 6.2.2.3 No. 121. Field Trips
- 6.2.2.4 No. 137. Home Education
- 6.2.2.5 No. 203.1. HIV Infection
- 6.2.2.6 No. 251. Homeless Students
- 6.2.2.7 No. 313. Evaluation of Administrative Employees
- 6.2.2.8 No. 314.1. HIV Infection
- 6.2.2.9 No. 323. Tobacco Use
- 6.2.2.10 No. 328. Wage and Salary
- 6.2.2.11 No. 333. Professional Growth Guidelines
- 6.2.2.12 No. 414.1. HIV Infection
- 6.2.2.13 No. 423. Tobacco Use
- 6.2.2.14 No. 431. Job Related Expenses
- 6.2.2.15 No. 433. Professional Growth Guidelines
- 6.2.2.16 No. 514.1. HIV Infection
- 6.2.2.17 No. 523. Tobacco Use
- 6.2.2.18 No. 904.1. Tobacco Use

*\* These policies will be recommended for approval at the February 23, 2012 Board meeting.*

**6.3 Other**

- 6.3.1 Approval of the 2012-13 School Year Calendar (page 94)
- 6.3.2 Charter School Resolution (pages 95-96)
- 6.3.3 Noteworthy Information, Accomplishments and Events
- 6.3.4 Gifts/Donations

**6.4 Personnel and General Administration – Mr. Anthony A. Fadule (pages 97-98)**

- 6.4.1 Hiring of Personnel
  - 6.4.1.1 Support Staff
  - 6.4.1.2 Professional Staff
- 6.4.2 Leaves of Absence
  - 6.4.2.1 Child-Bearing/Child-Rearing Leave
  - 6.4.2.2 Family and Medical Leave
  - 6.4.2.3 Leaves Without Pay

- 6.5 Professional & Support Services – Mr. Christopher Fisher (pages 99-102)
    - 6.5.1 For Approval
      - 6.5.1.1 Resignation of Assistant Varsity Baseball Coach
      - 6.5.1.2 Resignation of Assistant JV Baseball Coach
      - 6.5.1.3 2011-12 Volunteer Coaching Positions
      - 6.5.1.4 Field Trip Requests
    - 6.5.2 Informational
      - 6.5.2.1 Metal Detector Report
      - 6.5.2.2 District Events
    - 6.5.3 Transportation Liaison/Asst. Custodial – Mr. Anthony Pierri
    - 6.5.4 Building & Grounds – Mr. Mark Meinhart
    - 6.5.5 Technology Systems – Mr. Rocco Seiler
    - 6.5.6 Custodial / Warehouse – Mr. Howard Scott
    - 6.5.7 Facilities – Mr. Christopher Fisher, Ms. Viola Murphy
      - 6.5.7.1 Facility Use Requests
    - 6.5.8 Cafeteria Services – Ms. Bonnie Grammes
  - 6.6 Curriculum/Staff Development – Ms. Carole Geary
    - 6.6.1 Informational
    - 6.6.2 Request for Approval
    - 6.6.3 Mathematics – Mr. Kenneth Newman
    - 6.6.4 Reading – Ms. Dora Tartar
    - 6.6.5 Special Education – Ms. Ellen McMasters, Ms. Cheryl Caines
    - 6.6.6 Technology Services – Dr. Lee Lesisko
    - 6.6.7 Title I and Title II
  - 6.7 Elementary Divisions
    - 6.7.1 Pleasant Valley Intermediate School – Ms. Penny Derr, Mr. Todd VanNortwick, Ms. Keri Ramsay
    - 6.7.2 Pleasant Valley Elementary School – Mr. Joshua Krebs, Ms. Erica Walters, Ms. Diane Siani
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6.7.3 Polk Elementary School – Mr. Joseph Kondisko

6.7.4 Chestnuthill Elementary School – Ms. Carole Geary; Mr. Christopher Fisher

6.8 Pleasant Valley Middle School – Mr. Howard Drake, Mr. Michael Kello, Ms. Shelley Franco-Larthey

6.9 Pleasant Valley Cyber Academy – Mr. Robert Hines

6.10 Pleasant Valley High School – Mr. John Gress, Mr. Robert Hines, Ms. Tresa Malligo, Mr. Ed Pietroski

6.11 Business Management – Ms. Susan Famularo (pages 103-104)

6.11.1 For Approval

6.11.1.1 Colonial Intermediate Unit #20 2012-13 General Operating Budget

6.11.1.2 Contracts as listed

6.11.1.3 Student placements as listed

6.11.1.4 Invoice to be paid from the Bond Fund indicated per the attached

6.12 Other

**7.0 SOLICITOR** – Mr. Daniel Corveleyn / Mr. Gerard Geiger

**8.0 PLEASANT VALLEY SCHOOL DIRECTORS**

**9.0 PLEASANT VALLEY CITIZENS**

**10.0 OTHER**

**11.0 ADJOURNMENT**

***Upcoming Meetings:***

***Building and Grounds Meeting: Monday, February 13, 2012 @ 7:00 PM***

***Board Meeting: Thursday, February 23, 2012 @ 8:00 PM***