

2015-2016 BUDGET TIMELINE

- 9/19/2014** Budget packets released to administrators for completion.
- 10/13/2014** Preliminary staffing needs due in Superintendent's Office.
- 10/13/2014** Building maintenance requests due in Ass't. to the Superintendent's Office.
Preliminary divisional budgets due in Business Office.
Tentative approval for building maintenance requests.
- 11/03/2014**
thru
11/17/2014 Review of staffing needs by Superintendent.
- 12/02/2014** Fall athletic supplies and equipment requests due in Business Office.
- 1/05/2015** Advertise for bids for fall athletic supplies and equipment.
- 1/09/2015** Advertising of 2015-2016 Preliminary Budget.
- 1/09/2015** Distribution of 2015-2016 Preliminary Budget to the Board.
- 1/12/2015** Preliminary Budget available for public inspection.
- 1/22/2015** Adoption of 2015-2016 Preliminary Budget.
- 2/12/2015** Snow date for the adoption of 2015-2016 Preliminary Budget.
- 2/12/2015** Award bids for fall athletic supplies and equipment.
- 2/18/2015** PA Department of Education (PDE) deadline to adopt the 2015-2016 Preliminary Budget.
- 2/23/2015** Deadline for submission of the PDE FORM 2028 2015-2016 Preliminary Budget containing the proposed tax increase to PDE.
- 2/26/2015** Deadline to publish notice of intent to request approval from court or PDE for referendum exceptions.
- 3/05/2015** Deadline for PDE notification that submitted 2015-2016 Preliminary Budget whether the proposed tax rates are equal to or less than the Act 1 index.
Deadline to submit exception filing to court or PDE.
- 3/07/2015** Janitorial supplies, janitorial equipment, general supplies, office and classroom furniture and audio-visual hardware/supply request due in the Business Office.
- 3/20/2015** Deadline for submitting a backend referendum question to the county board of elections if not seeking an exception.

3/25/2015 **Deadline for PDE or court to rule on exception filings.**

3/30/2015 **Deadline to submit backend referendum question if exceptions are denied.**

4/09/2015 **Winter athletic supply requests due in Business Office.**

4/09/2015 **Award bids for classroom and office furniture.**

4/10/2015 **Distribute the 2015-2016 Final Proposed Budget to the Board.**
Advertise 2015-2016 Final Proposed Budget and intent to adopt at May and June meetings.
Staffing authorization.

4/15/2015 **PA Secretary of the Budget certifies the total amount available for distribution in the Property Tax Relief Fund.**

5/01/2015 **PDE notifies school districts of the amount of their state allocation of property tax reduction funding.**
Assessor provides each school district with a certified report with information on homestead and farmstead properties.

4/23/2015 **Public Forum on the 2015-2016 Proposed Final Budget.**
or
5/14/15 **Tentative approval of the 2015-2016 Proposed Final Budget.**

5/01/2015 **Budget revisions.**
thru
5/31/2015

5/19/2015 **Primary election for backend referendum.**

5/28/2015 **Award of audio-visual, general supply and janitorial bids.**
Advertise for bids for winter athletic supplies and equipment.

5/31/2015 **PDE deadline for approval of the 2015-2016 Proposed Final Budget.**
Deadline to submit Certification of Use of PDE-2028 to PDE.

6/11/2015 **Adopt the 2015-2016 Final Budget.**
or
6/25/2015 **Adopt a resolution implementing the homestead/farmstead exclusion.**

6/25/2015 **Award bids for winter athletic supplies and equipment.**

6/30/2015 **PDE deadline for adopting 2015-2016 Final Budget.**

7/06/2015 **Spring athletic supply requests due in Business Office.**

7/09/2015 **Advertise for bids for spring athletic supplies and equipment.**