

# PVASC Bingo Guidelines

(based on the Pennsylvania Charitable Bingo Law)

\*A bingo fundraiser's sole purpose is operating bingo games. No small game of chance may be conducted during bingo. This includes raffles, basket auctions, tricky trays and 50/50 games of chance.

\*All bingo games must be held on Pleasant Valley School property located on the main campus of our district.

\*All people under the age of 18 must be accompanied by an adult in order to play bingo.

\*Prizes cannot exceed a value of \$500 for any one game of bingo. In addition, no more than \$8,000 in prizes may be awarded in any calendar day. No alcohol and/or tobacco products or alcohol and/ or tobacco related gift cards may be given as a prize.

\*ADVERTISING---must contain the date, time, location, whether cash or merchandise prizes will be awarded, and the name of the association licensed to conduct the bingo game and the name of the individual in charge of the operation of the game (ie; *Pleasant Valley All Sports Club to benefit the name of your club and the name of the individual in charge* ) You may advertise any prize, its dollar value and any guaranteed prize dollar value. **All advertisements must be approved by the Executive Board of the PVASC prior to being displayed.**

\*WRITTEN RECORDS---written records of the moneys and merchandise collected and distributed must be given to the PVASC. This must include the total proceeds collected, the total prize money distributed, the total value of all merchandise awarded as a prize. All prizes awarded having a value greater than \$500 must be specifically described in the records. These records will be given to the Recording Secretary of the PVASC within 5 days after the Bingo is held.

\*As with all fundraisers, the group must deposit all the proceeds for the bingo into their account.

\***All people** involved to manage, set up, supervise or participate in the operation of the bingo *must be a member of the PVASC.* (Note: students/athletes are *not* members of the PVASC) No one convicted of a felony may be involved in the operation of the bingo. *No one under the age of 18 may be involved in the operation of the bingo game.* **The bingo must be totally run by the Booster Club.** NO student/athlete is permitted to take part in the

operation of the bingo game. (This includes any aspect of the bingo game, including the sale of tickets.) If food is being sold, however, the students/athletes are allowed to participate in this activity.

The contact person in charge of the bingo must be provided to the PVASC. In addition, contact information of the bingo caller must be provided.

\*The PVASC has 'bingo equipment' that must be used for your fundraiser. Your group will be responsible for any non-returned or damaged equipment. The PVASC will have paper bingo sheets for you to purchase for 'special games'.

Approval must be secured from the district prior to holding a bingo fundraiser (use the district's fundraiser request form). No more than 2 Bingos will be approved in any one week.

PV School District Policy #929 addresses the criteria to be followed for fundraisers.

The person in charge of bingo will be asked to sign that these guidelines have been read and that any damaged/lost/non returned equipment will be the responsibility of the SAO hosting the Bingo.

**Failure to abide by the above guidelines will result in the group not being allowed to use the Bingo license.**

Updated: March 2018