

2017-2018 BUDGET TIMELINE

9/01/2016	Pennsylvania Department of Education (PDE) deadline to publish in PA Bulletin 2017-18 Act 1 Base Index.
9/19/2016	Budget packets released to administrators for completion.
9/30/2016	PDE deadline to notify school districts of applicable adjusted index and of 2017-2018 year budget process timeline.
10/07/2016	Preliminary staffing needs due in Superintendent's Office.
10/17/2016	Building maintenance requests due in Ass't. to the Superintendent's Office. Preliminary divisional budgets due in Business Office. Tentative approval for building maintenance requests.
10/18/2016 thru 11/01/2016	Review of staffing needs by Superintendent.
Nov./Dec. 2016	Adopt Resolution Authorizing Proposed Preliminary Budget Display and Advertising.
12/05/2016	Fall athletic supplies and equipment requests due in Business Office.
1/04/2017	Advertise for bids for fall athletic supplies and equipment.
1/06/2017	Distribution of 2017-2018 Preliminary Budget to the Board.
1/06/2017	Preliminary Budget available for public inspection.
1/12/2017	Advertising of 2017-2018 Preliminary Budget.
1/26/2017	Adoption of 2017-2018 Preliminary Budget. Approval of resolution approving Preliminary Budget and authorizing referendum exception and final budget notice.
2/09/2017	Snow date for the adoption of 2017-2018 Preliminary Budget.
2/12/2017	Award bids for fall athletic supplies and equipment.
2/15/2017	PDE deadline to adopt the 2017-2018 Preliminary Budget.
2/19/2017	Deadline for submission of the PDE FORM 2028 2017-2018 Preliminary Budget containing the proposed tax increase to PDE.
2/23/2017	Deadline to publish notice of intent to request approval from court or PDE for referendum exceptions.
3/02/2017	Deadline to submit exception filing to PDE. PDE notification that submitted 2017-2018 Preliminary Budget whether the proposed tax rates are equal to or less than the Act 1 index.

- 3/06/2017** Janitorial supplies, janitorial equipment, general supplies, office and classroom furniture and audio-visual hardware/supply request due in the Business Office.
- 3/17/2017** Deadline for submitting a referendum question to the county board of elections if not seeking an exception.
- 3/22/2017** Deadline for PDE to rule on exception filings.
- 3/27/2017** Deadline to submit backend referendum question if exceptions submitted to PDE are denied.
- 4/10/2017** Winter athletic supply requests due in Business Office.
- 4/13/2017** Award bids for classroom and office furniture.
- 4/15/2017** PA Secretary of the Budget certifies the total amount available for distribution in the Property Tax Relief Fund.
- 4/21/2017** Distribute the 2017-2018 Final Proposed Budget to the Board.
4/21/2017 Advertise 2017-2018 Final Proposed Budget and intent to adopt at May and June meetings.
 Staffing authorization.
- 5/01/2017** PDE notifies school districts of the amount of their state allocation of property tax reduction funding.
 Assessor provides each school district with a certified report with information on homestead and farmstead properties.
- 5/11/2017** Public Forum on the 2017-2018 Proposed Final Budget.
 Approval of the 2017-2018 Proposed Final Budget.
- 5/12/2017** Budget revisions.
 thru
5/31/2017
- 5/16/2017** Primary election for backend referendum.
- 5/25/2017** Award of audio-visual, general supply and janitorial bids.
 Advertise for bids for winter athletic supplies and equipment.
- 5/30/2017** PDE deadline for approval of the 2017-2018 Proposed Final Budget.
 Deadline to submit Certification of Use of PDE-2028 to PDE.
- 6/22/2017** Adopt the 2017-2018 Final Budget.
 Adopt a resolution implementing the homestead/farmstead exclusion.
- 6/22/2017** Award bids for winter athletic supplies and equipment.
- 6/30/2017** PDE deadline for adopting 2017-2018 Final Budget.
- 7/06/2017** Spring athletic supply requests due in Business Office.
- 7/10/2017** Advertise for bids for spring athletic supplies and equipment.