

PLEASANT VALLEY SCHOOL DISTRICT

RELEASE

From School for Educational Trip

2018 - 2019

Approval must be made in advance for any educational trip taken during the school year. The principal must be notified at least one week prior to the absence. No student may spend more than a total of five (5) school days on an approved educational trip in any given school year. Extended trips must be discussed with the building administrator to outline necessary requirements.

I understand that this request may be denied if it is not of an educational nature and that this trip is excused but will show on my child's attendance record. I understand that my child is responsible to make up all tests and quizzes missed during their absence within five (5) days of their return. Homework and class assignments are due upon the student's return.

Date of Extended Absence: From: _____ To: _____

School Work Requested: YES NO

If school work is NOT requested, it is still your child's responsibility to make up all work missed during their extended absence.

Destination of Trip: _____

For elementary and intermediate school students:

Multiple children attending the same school can be placed on one form using the space below.

Student's Name: _____

Teacher's Name: _____ Room #: _____

Student's Name: _____

Teacher's Name: _____ Room #: _____

For high school and middle school students:

I understand that should my child be absent for eighteen (18) days or more, including the days of this trip, he/she may lose course credit for the year. (See Student/Parent Handbook regarding Pennsylvania State Law and School District Policy.)

Student's Name: _____ Homeroom #: _____

Students will take this form to their classroom/course teachers who will sign it on the space corresponding to the period in which they teach the student. A space has been provided for the teacher to assign schoolwork for the student.

Table with 2 columns: Teacher's Signature, Class Assignment. Rows 1-10.

Parent/Guardian Signature _____

Date _____

Student's Signature _____

Date _____

Principal's Signature _____

Date _____