



PLEASANT VALLEY SCHOOL DISTRICT

Brodheads ville, Pennsylvania 18322



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CAROLE M. GEARY
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CHRISTOPHER J. FISHER
Assistant to the Superintendent for
Professional & Support Services

SUSAN H. FAMULARO
Business Manager

Minutes

Workplace Safety Committee

Safety is No Accident

Thursday, February 2, 2012

8:30 AM

Administration Board Rooms A/B

Attending:

Pat Kutzler	Bev Hofford	Chris Fisher
Bonnie Grammes	Rodney Green	Rich Hicks
Ken Newman	Mark Allison	Scott Campbell

- I. Meeting called to order by Rich Hicks at approximately 8:29 am.
- II. Motion to approve minutes of January meeting made by Bonnie Grammes; second by Rodney Green; approved.
- III. Old Business
 1. Wires on floor by Shirley Hood's desk
 - a. Rodney Green secured wires.
 2. Respirators for maintenance department
 - a. Rich Hicks researched
 - b. Will need respirator for organic vapor and particulates (as per information from Honeywell)
 - c. Gave ordering information from Grainger
 - d. Order six – two for each building with coal boilers
 - e. Cabinets?
 - 1) not at this time
 - f. Will order storage bags and cleaning pads
- IV. New Business
 1. January Injury Reports
 - a. 1/5/12 – PVE Cafeteria employee taking hot tray from oven, burned left arm – no medical – no lost time
 - 1) Report completed by supervisor.
 - 2) Employee not wearing oven mitts; rushing to get food to service line
 - 3) Supervisor advised that mitts be worn whenever handling hot items and to take more time and care
 - 4) Committee agreed with supervisor's recommendation.

- b. 1/5/12 – MS Teacher walking in hall, twisted ankle and fell hurting left side – no medical – no lost time
 - 1) Supervisor completed injury report.
 - 2) No obstacle in hallway or on hall floor
 - 3) Supervisor recommended teacher take more time when walking halls
 - 4) Committee agreed with supervisor recommendation.
- c. 1/9/12 – HS teacher experiencing hearing loss from cumulative noise over 1.5 years in classroom – medical sought – no lost time
 - 1) Supervisor completed injury report.
 - 2) Called maintenance who did test of HVAC equipment
 - No faulty equipment
 - 3) Moved teacher to another classroom
 - 4) Scheduled noise level testing
 - 5) Committee agreed with supervisor's recommendations and actions.
- d. 1/10/12 – PVI teacher ski club advisor, skiing during district student activity, fell on slope twisting knee – medical sought – no lost time (at the present time)
 - 1) Supervisor completed injury report.
 - 2) Cause of accident unknown.
 - 3) Teacher will need surgery resulting in lost time.
 - 4) No recommendations.
- e. 1/22/12 – Maintenance employee slipped on ice while cleaning steps, hurt quadriceps – no medical – no lost time
 - 1) Supervisor completed injury report.
 - 2) Icy conditions
 - 3) Supervisor cautioned employee to be more alert when working in slippery conditions.
 - 4) Employee wearing proper footwear

V. Discussion

1. Employees clearing snow

- 1) Safe footwear
- 2) Purchase slip over shoe cleats for maintenance, custodial, security personnel
- 3) Do not have to removed for driving
- 4) Remove to enter building
- 5) Rodney Green will check for size to order

2. Three employees currently out of work due to work related injuries

- 1) One person to return to modified duty in near future (tentative)
- 2) Two employees had surgery and not released to return to modified duty

VI. Motion for adjournment made by Mark Allison; seconded by Bonnie Grammes at approximately 9:10 am.

VII. Next meeting is Thursday, March 1, 2012, 8:30 am, administration building 2nd floor conference room.