



# PLEASANT VALLEY SCHOOL DISTRICT

Brodheads ville, Pennsylvania 18322



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Assistant to the Superintendent for  
Professional & Support Services

**SUSAN H. FAMULARO**  
Business Manager

## Minutes

### Workplace Safety Committee

### *Safety is No Accident*

Thursday, March 1, 2012

8:30 AM

2<sup>nd</sup> Floor Conference Room

<b>Attending:</b>	<b>Bev Hofford</b>	<b>Bonnie Grammes</b>	<b>Rodney Green</b>	<b>Rich Hicks</b>
	<b>Ken Newman</b>	<b>Mark Allison</b>	<b>Scott Campbell</b>	<b>Elke Reeves</b>

- I. Meeting called to order by Rich Hicks at approximately 8:30 am.
- II. Rich introduced Gordon Smoko, Risk Manager, PMA Insurance
  - 1. Will be our liaison with PMA
  - 2. Discussion on the Governor's Safety Award
    - a. deadline is June 1 but should try to complete application by May 1
    - b. will work with Bev Hofford
  - 3. Discussion on district injuries
    - a. slip/fall at 57% over historical norm
    - b. committee could concentrate efforts to get percentage down
  - 4. Offered to do training we may need/want
  - 5. Mentioned that committee annual training needed
- III. Motion to approve minutes of February meeting made by Ken Newman and seconded by Bonnie Grammes; approved.
- IV. Old Business
  - 1. Respirators for maintenance department received.
  - 2. Rodney Green will check with Mark Meinhart today.
- V. New Business
  - 1. February Injury Report tabled until April meeting.
  - 2. Scott Campbell mentioned that fire inspection done at the high school on February 20, 2012
  - 3. Hazard placards ordered for high school chem. lab doors and the cleaning supplies closet door(s).
  - 4. Need to order cabinets to house flammable materials
    - a. Bev will check with Chris to see if will order now or wait until summer.
    - b. Gordon will send information on installation guidelines.
- VI. April meeting on 2<sup>nd</sup> Thursday, 4/12/12 due to spring break on the 1<sup>st</sup> Thursday

1. Question as to where meeting will be held
  2. Bev will check and inform committee members
  3. Rich Hicks suggested that a building inspection be done at High School following April meeting
  4. Location of May meeting questioned.
  5. Bev will check and inform committee members.
- VII. Motion for adjournment made by Mark Allison; seconded by Rodney Green at approximately 9:00 am.
- VIII. Next meeting is Thursday, April 12, 2012, 8:30 am, administration building 2<sup>nd</sup> floor conference room.