



PLEASANT VALLEY SCHOOL DISTRICT

Brodheads ville, Pennsylvania 18322



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Business Manager

Minutes

Workplace Safety Committee

Safety is No Accident

Thursday, July 7, 2011

Administration 2nd Floor Conference Room – 8:30 AM

Attending: **Chris Fisher** **Rodney Green** **Rich Hicks** **Pat Kutzler**
 Dirk Yahraes **Elke Reeves**

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- I. Meeting called to order at approximately 8:38 am.
 1. A motion was made by Rich Hicks and seconded by Rodney Green to accept the minutes of the June 2, 2011 meeting. Motion carried.
 - II. Old Business
 1. AED units inspected and software updated as per Dirk Yahraes
 2. Ventilation systems working well as per Rich Hicks
 3. Beginning of year safety kick off
 - a. Chris Fisher will have statement written up for review at next meeting.
 - III. New Business
 1. Review of June Injury Reports
 - a. PVE kickball incident
 - o Make note to remind people regarding appropriate foot ware
 - b. Chestnuthill trip on stairs
 - o Employee still being treated – was a previous stair incident
 - o Stair issues on list to be corrected this summer.
 - c. PVI slip
 - o Write up only, no medical
 - d. PVI contusion
 - o All fixed, no time lost, no medical
 - o Cabinet should be removed and paper put on counter shelves
 2. Certification training for Dirk Yahraes – Bev will set up
 3. Check emails to be certain there are no pending messages
 - a. Rich hasn't seen any lately.
 4. More supplies are available and needed
 - a. Need for more clear safety glasses as per Rodney Green
 - b. Also need for more large gloves
 - c. Check with Howard Scott

- d. First Aid kits for custodians
 - o Cheaper to replace than restock
 - o Be certain not outdated
 - e. Eye wash bottles with Howard Scott
 - o Need to be sure they get restocked when in use
- IV. Next meeting is Thursday, August 4, 2011, 8:30 am, administration building 2nd floor conference room.