



PLEASANT VALLEY SCHOOL DISTRICT

Brodheads ville, Pennsylvania 18322

DOUGLAS C. ARNOLD, Ph.D
Superintendent of Schools

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ANTHONY A. FADULE
Assistant Superintendent for
Personnel/General Administration

CAROLE M. GEARY
Assistant Superintendent for
Curriculum & Instruction

CHRISTOPHER J. FISHER
Assistant to the Superintendent for
Professional & Support Services

SUSAN H. FAMULARO
Business Manager

Minutes

Workplace Safety Committee

Safety is No Accident

Thursday, August 4, 2011

Office of Asst. to the Superintendent – 8:30 AM

Attending: **Chris Fisher** **Rodney Green** **Pat Kutzler**
 Bonnie Grammes **Bev Hofford**

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- I. Meeting called to order at approximately 8:45 am.
 - II. Old Business
 1. AED Logs are finished
 2. Outstanding building inspection reports and follow up reports will be done.
 - a. High School for 3/7/11
 - b. Chestnuthill for 4/7/11
 - c. Polk for 5/23/11
 3. Beginning of year safety kick off
 - a. Chris Fisher will have statement written for first day in-service meeting.
 - III. New Business
 1. Review of July Injury Reports
 - a. Custodian at PVI slipped on wet floor and fell – doctor was seen – no lost time
 - i. Injuries to lower back and left leg
 - ii. Report completed by supervisor
 - iii. Supervisor recommended more care when working on wet surfaces and should have been wearing strap-on traction soles for use on wet surfaces
 - iv. The committee will check with custodial supervisor about ordering these
 - b. Asst. Business Manager fell during administrator’s workshop – doctor seen – no lost time
 - i. Hairline fracture and contusion of right forearm
 - ii. Report completed by supervisor
 - iii. Was wearing sneakers but committee recommended that due to the terrain hiking boots should have been recommended
 2. Gloves and safety goggles ordered for maintenance department
 3. Bonnie Grammes requested that a workshop be set up for cafeteria workers, custodians, and maintenance personnel on safe lifting techniques
 - a. Bev Hofford will check with Terri Saia about implementing this workshop
 - b. Rodney Green suggested that signs be posted in different areas for safety awareness, i.e.

- i. Proper footwear in the gym
 - ii. Child supervision for community members who bring their children to use district's playground equipment when school is not in session
 - iii. Bev Hofford will check with Theresa Saia for information on where to obtain signs
- IV. Adjournment at 9:06 am
- V. Next meeting is Thursday, September 8, 2011, 8:30 am, administration building 2nd floor conference room.

NOTE: September meeting date changed from 1st Thursday to 2nd Thursday due to the opening of school the prior week.