



PLEASANT VALLEY SCHOOL DISTRICT

Brodheads ville, Pennsylvania 18322



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Minutes

Workplace Safety Committee

Safety is No Accident

Thursday, April 4, 2013

8:30 AM

Administration 2nd Floor Conference Room

Attending: **Bev Hofford** **Chris Fisher** **Shannon Mackes** **Bonnie Grammes**
 Marie D'Amato **Ken Newman** **Scott Campbell** **Rich Hicks**
 Rodney Green

Visitor: **Todd Alleshouse, Safety Consultant**

- I. Meeting called to order at approximately 8:32 am.
- II. March meeting minutes approved.
- III. Old Business
 1. First Aid Training
 - a. Dates – June 17, June 24, and July 8
 - b. PVI Multi-purpose room
 - c. 9:00 am – 12:30 pm per session
 2. Building inspections
 - a. PVI report will be sent.
 - b. Middle School (inspected before meeting today) report pending.
 - c. Follow up report to be generated.
- IV. New Business
 1. Summer Equipment needs
 - a. Rodney will check for ear protection.
 - b. Safety eye glasses being scratched
 - ✓ Need to order more for maintenance.
 - ✓ Should order for science/chemistry – Shannon will check.
 - c. Eye wash stations need upgrade for 15 minutes of running water – Rodney/Rich
 - d. Respirators OK.
 2. Review March Injury Reports
 - a. 3/4/13 MS Secretary slipped and fell while putting mail in mailboxes – twisted ankle
 - ✓ No medical sought
 - ✓ No lost time

- ✓ Supervisor completed injury report.
 - ✓ High heel shoes may be cause.
 - ✓ Secretary changed shoes at lunch time.
 - b. 3/6/13 PVI sub teacher injured right ankle while walking in hall
 - ✓ Medical sought.
 - ✓ No lost time.
 - ✓ Right leg gave out.
 - ✓ Supervisor completed injury report – no recommendation.
 - c. 3/6/13 HS teacher hit on head with falling ceiling tile.
 - ✓ Medical sought.
 - ✓ Lost time.
 - ✓ Supervisor completed injury report.
 - ✓ No observed reason for accident.
 - ✓ Supervisor contacted custodian to have tile replaced and check other tiles to be certain they are secure.
 - d. 3/8/13 PVE teacher had left index finger bent back by student.
 - ✓ No medical sought.
 - ✓ No lost time.
 - ✓ Supervisor completed injury report.
 - ✓ Supervisor recommended keeping 1.5 to 3 ft. of personal space between teacher and student.
 - ✓ Maintain current CPI certification.
 - ✓ Meet with teacher and team to discuss incident and CPI training.
 - ✓ Committee agreed with supervisor recommendations.
 - e. 3/14/13 HS Security person was pushed to the ground while breaking up a student fight causing injury to his right ankle and left ribs.
 - ✓ No medical sought.
 - ✓ No lost time.
 - ✓ Supervisor completed injury report.
 - ✓ No recommendations.
 - f. 3/14/13 HS paraprofessional was pushed into a locker while attempting to break up student fight injuring neck, middle and lower back, wrists and arms, right leg and left hand.
 - ✓ Medical sought.
 - ✓ No lost time.
 - ✓ Supervisor completed injury report.
 - ✓ Supervisor reviewed de-escalation techniques.
 - ✓ Committee agreed with supervisor.
 - g. 3/15/13 MS teacher misstepped while coming down the stairs and fell and hit head on the concrete wall and floor injuring left side of body.
 - ✓ Medical sought.
 - ✓ Lost time.
 - ✓ Concussion/cervical strain/multiple contusions
 - ✓ Supervisor completed injury report.
3. Discussion
- a. Slips, trips, falls
 - b. Todd Alleshouse recommended staff training.
- V. Meeting adjourned at approximately 8:57 am.
- VI. Next meeting is Thursday, May 2, 2013, 8:30 am, administration 2nd floor conference room.