



PLEASANT VALLEY SCHOOL DISTRICT

District Administration Office
2233 Route 115, Suite 100
Brodheadsville, Pennsylvania 18322
Telephone: (570) 402-1000 / Fax: (570) 992-7275
www.pvbears.org



CAROLE M. GEARY

Superintendent of Schools

KENNETH NEWMAN

Assistant to the Superintendent

CHRISTOPHER J. FISHER

Assistant to the Superintendent

SUSAN H. FAMULARO

Business Manager

Minutes
Workplace Safety Committee
Safety is No Accident
Thursday, January 2, 2014
8:30 AM
Admin Bldg. 2nd floor Conference Room

Attending:	Bev Hofford	Shannon Mackes	Chris Fisher	Ken Newman
	Rodney Green	Marie D'Amato	Bonnie Grammes	Rich Hicks
	Scott Campbell			

- A. Meeting called to order at 8:33 am.
- B. December meeting minutes approved by motion from Marie D'Amato and seconded by Bonnie Grammes; motion carried.
- C. Old Business
 - 1. In-house Emergency Calls
 - a. Alex Sterenchock and technology department working on problem
 - b. Take school nurse off.
 - c. Office will get call and tell nurse.
 - d. Limited changes available because district phone system wasn't set up as emergency system.
 - 2. Secretary training set for 2/17/14.
 - 3. Purchase chairs and straps
 - a. Get ordering information on this from Howard Scott and Mark Meinhart.
- D. New Business
 - 1. Discussion
 - b. Chris mentioned that patterns of recurring accidents seems to be trending downward.
 - c. Protective equipment OK for now.
 - d. Protective equipment for summer work; check in spring
 - 2. December Injury Reports
 - a. 12/12/13 – High School monitor injured head, neck, buttocks, lower back when trying to break up a fight between 2 students.
 - ✓ Medical sought; no lost time.
 - ✓ No accident report completed.
 - ✓ Monitor called for help before trying to disrupt the fight.

WSC Meeting Minutes

1/2/14

- ✓ Chris will email Mr. Gress to do accident report.
 - b. 12/15/13 – Middle School custodian slipped and fell on ice in parking lot.
 - ✓ Was working a weekend day.
 - ✓ Medical sought; time lost; still out
 - ✓ Accident report completed by custodial director.
 - ✓ Recommended that parking lot be salted and cleared of ice.
 - c. 12/18/13 – PVE custodian fell over vacuum cord.
 - ✓ No medical; no lost time
 - ✓ Accident report completed by custodial director.
 - ✓ Recommended to custodian that they take more care when using equipment with electrical cords.
 - d. Two people not yet returned to work this year; trying to bring one back.
3. Meeting adjourned.
 4. Next meeting will be on February 6, 2014 in the Middle School main office conference room at 8:30 am.
 5. Scheduled safety walk through will begin at 7:50 am. Attendees to meet in the main entrance lobby.