



PLEASANT VALLEY SCHOOL DISTRICT

Brodheads ville, Pennsylvania 18322



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Minutes

Workplace Safety Committee

Safety is No Accident

Thursday, September 12, 2013

8:30 AM

High School F Hallway Conference Room

Attending: **Bev Hofford** **Shannon Mackes** **Chris Fisher** **Ken Newman**
 Scott Campbell **Rodney Green** **Marie D'Amato**

Visitor:

- I. Meeting called to order at approximately 8:30 am.
- II. August meeting minutes approved; motion by Marie D'Amato and second by Scott Campbell
- III. Old Business
 - 1. First Aid Training
 - a. Secretaries
 - ✓ Need to speak to principals
 - ✓ Possible on January 20, 2014; 2 sessions, one AM one PM
 - ✓ Not all secretaries in same session
 - ✓ Possible ½ day session on October 14, in afternoon
 - b. Teachers
 - ✓ Possible on January 20, 2014; 2 sessions, one AM one PM
 - ✓ Speak with principals
 - ✓ Ask for volunteers?
 - ✓ Invite people to attend?
 - ✓ Target certain departments?
 - ✓ Various teachers throughout building?
 - ✓ Get list of possible trainees from building principal?
 - c. Coaches trained?
 - ✓ Previous years had been part of supplemental contract requirement
 - ✓ Jake Percey working through the Access Program (with Nelia Marcheski) for AED/CPR training for all coaches
 - ✓ Do coaches have radios?
 - ✓ Athletic trainers have radios.
 - ✓ How do they communicate if accident happens?

- d. Jr. High (Middle School) coaches' radios?
 - ✓ Check with Rocco Seiler
- 2. De-escalation training for secretaries discussed
 - a. Bev to check for training program
- IV. New Business
 - 1. August injury reports
 - a. No reports
- V. Discussion
 - 1. What is process in building if someone has heart attack?
 - 2. Call 4111, 2111, etc. depending on which building
 - a. That system will be checked by Scott Campbell today.
 - b. Could testing for this be part of the 911 testing?
 - 3. Elementary schools have a crisis team in place.
 - ✓ High School having meeting on 9/17/13
 - 4. Eye wash stations installed
 - a. Middle School operational
 - b. PVI mounted but needs water loaded into tank
 - ✓ Use chlorinated water from faucet or distilled water?
 - ✓ Use chlorinated
 - c. Flooded floor in JCM over Labor Day weekend
 - ✓ One slip and fall reported
 - ✓ Sump pump switch accidently bumped and turned off
 - ✓ Rodney will put bar/grid over switch to prevent future occurrence
 - ✓ Get a back up pump?
- VI. Meeting adjourned at approximately 8:58 am.
- VII. Next meeting is Thursday, October 3, 2013, 8:30 am in PVI multi-purpose room
 - 1. Meeting to follow safety walk through at 7:00 am