



# PLEASANT VALLEY SCHOOL DISTRICT

District Administration Office  
2233 Route 115, Suite 100  
Brodheadsville, Pennsylvania 18322  
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[www.pvbears.org](http://www.pvbears.org)



**CAROLE M. GEARY**

Superintendent of Schools

**KENNETH NEWMAN**

Assistant to the Superintendent

**CHRISTOPHER J. FISHER**

Assistant to the Superintendent

**SUSAN H. FAMULARO**

Business Manager

**Minutes  
Workplace Safety Committee  
Safety is No Accident  
Thursday, August 21, 2014  
8:30 AM**

**Administration Building, 2<sup>nd</sup> floor conference room**

<b>Attending:</b>	<b>Chris Fisher</b>	<b>Bev Hofford</b>	<b>Scott Campbell</b>	<b>Beverly Hendricks</b>
	<b>Deborah Sandt</b>	<b>Ken Newman</b>	<b>Elke Reeves</b>	
<b>Visitor:</b>	<b>Joshua Krebs, Math Supervisor</b>			

- A. Meeting called to order at 8:31 am.
- B. July meeting minutes approved by motion from Elke Reeves, second by Scott Campbell; motion carried.
- C. Old Business
  - 1. New member training completed: Deborah Sandt, 8/12/14; Beverly Hendricks, 8/20/14
- D. New Business
  - 1. July Injury Report – None
  - 2. August Injury Report
    - a. 8/18/14 – PVE teacher standing on desk to put up a poster lost balance and fell, injuring arm, knee, leg, eye, cheek
      - No medical sought; no lost time.
      - Supervisor (Principal, Erica Greer) completed accident report.
      - No recommendations.
      - Committee recommendations –
        - ✓ Return accident report to Principal for the following actions:
          - Recommendation needed.
          - Follow up with injured staff member to be done.
          - Return report to Deborah Sandt in business office.
        - ✓ Never stand on a desk.
        - ✓ Always ask for help when doing such a project.
        - ✓ Use proper equipment (ladder, etc.)
  - 3. Building Inspection Reports – none
    - a. Building inspections are not done during the summer months.
  - 4. Members of the committee voted unanimously to invite Josh Krebs, Math Supervisor, to become a member of the committee.
- E. Discussion

WSC Meeting

8/21/14

1. Audit Report and committee discussion (attachment 1)
  2. Invite Kathy Balch, Nurse Department Head, to join committee.
- F. Adjournment at 9:16 am.
- G. Next meeting will be on Thursday, September 11, 2014, 8:30 am, 2<sup>nd</sup> floor conference room in district office.

Respectfully Submitted: Beverly Hofford, Secretary